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Caherdavin, Limerick
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Scoil Mhuire Banríon na hÉireann
Cathair Dháibhín, Luimneach.
Email: info@mqoi.ie
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Roll No. 19332G

Admission Policy Scoil Mhuire Banríon na hÉireann

Admission Policy of Scoil Mhuire Banríon na hÉireann

School Address: Caherdavin, Limerick

School Website: www.mqoi.ie

Roll number: 19332G

School Patron: Bishop Breandán Leahy

1. Introduction

This Admission Policy complies with the requirements of the Education Act 1998, the Education (Admission to Schools) Act 2018 and the Equal Status Act 2000. In drafting this policy, the board of management of the school has consulted with school staff, the school patron and with parents of children attending the school.

The policy was approved by the school patron on 10th October 2022. It is published on the school's website and will be made available in hardcopy, on request, to any person who requests it.

The relevant dates and timelines for Scoil Mhuire Banríon na hÉireann admission process are set out in the school's annual admission notice which is published annually on the school's website at least one week before the commencement of the admission process for the school year concerned.

This policy must be read in conjunction with the annual admission notice for the school year concerned.

The application form for admission is published on the school's website and will be made available in hardcopy on request to any person who requests it.

2. Characteristic spirit and general objectives of the school

Scoil Mhuire Banríon na hÉireann is a Catholic all girls primary school with a Catholic ethos under the patronage of the Bishop of Limerick Breandán Leahy.

"Catholic Ethos" in the context of a Catholic primary school means the ethos and characteristic spirit of the Roman Catholic Church, which aims at promoting:
(a) the full and harmonious development of all aspects of the person of the pupil, a living relationship with God and with other people; and
(b) including the intellectual, physical, cultural, moral and spiritual aspects; and
(c) a philosophy of life inspired by belief in God and in the life, death and resurrection of Jesus; and
(d) the formation of the pupils in the Catholic faith; and which school provides religious education for the pupils in accordance with the doctrines, practices and traditions of the Roman Catholic Church, and/or such ethos and/or characteristic spirit as may be determined or interpreted from time to time by the Irish Episcopal Conference.

In accordance with S.15 (2) (b) of the Education Act, 1998 the Board of Management of Scoil Mhuire Banríon na hÉireann shall uphold, and be accountable to the patron for so upholding, the characteristic spirit of the school as determined by the cultural, educational, moral, religious, social, linguistic and spiritual values and traditions which inform and are characteristic of the objectives and conduct of the school.

Mission Statement and general objectives of the school.

Inspired by the Salesian way of education Scoil Mhuire Banríón na hÉireann strives to create a happy, caring learning environment for all children and that commitment underpins all school planning and policy developments. We aim to promote intellectual, physical, cultural, moral and spiritual growth for all children and we particularly strive to cater for the most challenged children as their presence in the school enriches the entire school community.
In keeping with its Salesian ethos and within the context and parameters of Department regulations and programmes, the rights of the patron as set out in the Education Act, and the funding and resources available, the school supports the principles of:
Inclusiveness, particularly with reference to a child with a disability or special educational need;

Equality of access and participation in the school;

Parental choice in relation to enrolment;

Respect for the diversity of values, beliefs, traditions, languages and ways of life in society.

The school follows the curricular programmes prescribed by the Department of Education and Skills which may be amended from time to time in accordance with section 9 and 30 of the Education Act (1998)

3. Admission Statement

Scoil Mhuire Banríon na hÉireann will not discriminate in its admission of a student to the school on any of the following:

(a) the gender ground of the student or the applicant in respect of the student concerned,
(b) the civil status ground of the student or the applicant in respect of the student concerned,
(c) the family status ground of the student or the applicant in respect of the student concerned,
(d) the sexual orientation ground of the student or the applicant in respect of the student concerned,
(e) the religion ground of the student or the applicant in respect of the student concerned,
(f) the disability ground of the student or the applicant in respect of the student concerned,
(g) the ground of race of the student or the applicant in respect of the student concerned,
(h) the Traveller community ground of the student or the applicant in respect of the student concerned, or
(i) the ground that the student or the applicant in respect of the student concerned has special educational needs

As per section 61 (3) of the Education Act 1998, 'civil status ground', 'disability ground', 'discriminate', 'family status ground', 'gender ground', 'ground of race', 'religion ground', 'sexual orientation ground' and 'Traveller community ground' shall be construed in accordance with section 3 of the Equal Status Act 2000.

Scoil Mhuire Banríon na hÉireann is an all-girls school and does not discriminate where it refuses to admit a girl applying for admission to this school.

Scoil Mhuire Banríon na hÉireann is a school which has established a class, with the approval of the Minister for Education and Skills, which provides an education exclusively for students with a category or categories of special educational needs specified by the Minister and may refuse to admit to the class a student who does not have the category of needs specified.

Scoil Mhuire Banríon na hÉireann is a school whose objective is to provide education in an environment which promotes certain religious values and does not discriminate where it refuses to admit as a student a person who is not of the Catholic faith and it is proved that the refusal is essential to maintain the ethos of the school.

Note for Parents: the inclusion of the above wording was mandated by the Education (Admission to Schools) Act 2018.

4. Categories of Special Educational Needs catered for in the school/special class

Scoil Mhuire Banríon na hÉireann with the approval of the Minister for Education and Skills has established a special class to provide for an education exclusively for students with Autism Spectrum Disorder. Please see Appendix 3.

5. Admission of Students

This school shall admit each student seeking admission except where –

a) the school is oversubscribed (please see section 6 below for further details)

b) a parent of a student, when required by the principal in accordance with section 23(4) of the Education (Welfare) Act 2000, fails to confirm in writing that the code of behaviour of the school is acceptable to him or her and that he or she shall make all reasonable efforts to ensure compliance with such code by the student

c) a child has not reached their fourth birthday by the 31st of August of the year of entry.

Scoil Mhuire Banríon na hÉireann will cooperate with the National Council for Special Education in the performance by the Council of its functions under the Education for Persons with Special Educational Needs Act 2004 relating to the provision of education to children with special educational needs, including in particular by the provision and operation of a special class or classes when requested to do so by the Council. · Scoil Mhuire Banríon na hÉireann will comply with any direction served on the patron or the board, as the case may be, under section 37A and any direction served on the board under section 67(4B) of the Education Act.

Scoil Mhuire Banríon na hÉireann provides education exclusively for girls and may refuse to admit as a student a person who is not of the gender provided for by this school.

Scoil Mhuire Banríon na hÉireann is a Catholic school and may refuse to admit as a student a person who is not of the Catholic faith where it is proved that the refusal is essential to maintain the ethos of the school.

Note for Parents: the inclusion of the above wording was mandated by the Education (Admission to Schools) Act 2018.

The special class attached to Scoil Mhuire Banríon na hÉireann provides an education exclusively for students with Autism Spectrum Disorder and the school may refuse admission to this class, where the student concerned does not have the specified category of special educational needs provided for in this class.

6. Oversubscription

In the event that the school is oversubscribed, the school will, when deciding on applications for admission, apply the following selection criteria in the order listed below to those applications that are received within the timeline for receipt of applications as set out in the school's annual admission notice:

Selection criteria:

1. Applicants with siblings currently enrolled in the school (including stepsiblings, resident at the same address), priority eldest;
2. Children residing in the parish, priority eldest;
3. Children living in the catchment area of our school: Caherdavin, *Woodview, Glenmore, Clareview, Coonagh, Old Cratloe Rd. Clonile, Shannonvale, Clondrinagh, Coolraine, Meadow Springs and Brookville Avenue*, priority eldest;
4. Daughters of staff members, priority eldest ;
5. Siblings of a student having attended the school, priority eldest
6. Daughters of parents or grandparents having attended the school, priority eldest (this is limited to 25% of available spaces as set out in the school's annual admission notice)
7. Children whose home address is outside the parish but whose home is closest to the school, as measured by road, priority eldest.
8. Random selection (independently verified).

In the event that there are two or more students tied for a place or places in any of the selection criteria categories above (the number of applicants exceeds the number of remaining places), the following arrangements will apply:

Priority to eldest in accordance with the above criteria

7. What will not be considered or taken into account

In accordance with section 62(7) (e) of the Education Act, the school will not consider or take into account any of the following in deciding on applications for admission or when placing a student on a waiting list for admission to the school:

(a) a student's prior attendance at a pre-school or pre-school service, including naíonraí,

(b) the payment of fees or contributions (howsoever described) to the school;

(c) a student's academic ability, skills or aptitude;
other than in relation to:
- admission to a special class insofar as it is necessary in order to ascertain whether or not the student has the category of special educational needs concerned

(d) the occupation, financial status, academic ability, skills or aptitude of a student's parents;

(e) a requirement that a student, or his or her parents, attend an interview, open day or other meeting as a condition of admission;

(f) a student's connection to the school by virtue of a member of his or her family attending or having previously attended the school;(other than those listed in the criteria above)

(g) the date and time on which an application for admission was received by the school, This is subject to the application being received at any time during the period specified for receiving applications set out in the annual admission notice of the school for the school year concerned.

This is also subject to the school making offers based on existing waiting lists (up until 31st January 2025 only).

8. Decisions on applications

All decisions on applications for admission to Scoil Mhuire Banríon na hÉireann will be based on the following:

- Our school's admission policy
- The school's annual admission notice (where applicable)
- The information provided by the applicant in the school's official application form received during the period specified in our annual admission notice for receiving applications

(Please see section 14 below in relation to applications received outside of the admissions period and section 15 below in relation to applications for places in years other than the intake group.)

Selection criteria that are not included in our school admission policy will not be used to make a decision on an application for a place in our school.

9. Notifying applicants of decisions

Applicants will be informed in writing as to the decision of the school, within the timeline outlined in the annual admissions notice.

If a student is not offered a place in our school, the reasons why they were not offered a place will be communicated in writing to the applicant, including, where applicable, details of the student's ranking against the selection criteria and details of the student's place on the waiting list for the school year concerned.

Applicants will be informed of the right to seek a review/right of appeal of the school's decision (see section 18 below for further details).

10. Acceptance of an offer of a place by an applicant

In accepting an offer of admission from Scoil Mhuire Banríón na hÉireann, you must indicate—

(i) whether or not you have accepted an offer of admission for another school or schools. If you have accepted such an offer, you must also provide details of the offer or offers concerned and

(ii) whether or not you have applied for and awaiting confirmation of an offer of admission from another school or schools, and if so, you must provide details of the other school or schools concerned.

11. Circumstances in which offers may not be made or may be withdrawn

An offer of admission may not be made or may be withdrawn by Scoil Mhuire Banríon na hÉireann where—

(i) it is established that information contained in the application is false or misleading.
(ii) an applicant fails to confirm acceptance of an offer of admission on or before the date set out in the annual admission notice of the school.
(iii) the parent of a student, when required by the principal in accordance with section 23(4) of the Education (Welfare) Act 2000, fails to confirm in writing that the code of behaviour of the school is acceptable to him or her and that he or she shall make all reasonable efforts to ensure compliance with such code by the student; or
(iv) an applicant has failed to comply with the requirements of 'acceptance of an offer' as set out in section 10 above.

12. Sharing of Data with other schools

Applicants should be aware that section 66(6) of the Education (Admission to Schools) Act 2018 allows for the sharing of certain information between schools in order to facilitate the efficient admission of students.
Section 66(6) allows a school to provide a patron or another board of management with a list of the students in relation to whom—

(i) an application for admission to the school has been received,

(ii) an offer of admission to the school has been made, or

(iii) an offer of admission to the school has been accepted.

The list may include any or all of the following:

(i) the date on which an application for admission was received by the school;

(ii) the date on which an offer of admission was made by the school;

(iii) the date on which an offer of admission was accepted by an applicant;

(iv) a student's personal details including his or her name, address, date of birth and personal public service number (within the meaning of section 262 of the Social Welfare Consolidation Act 2005).

13. Waiting list in the event of oversubscription

In the event of there being more applications to the school year concerned than places available, a waiting list of students whose applications for admission to Scoil Mhuire Banríón na hÉireann were unsuccessful due to the school being oversubscribed will be compiled and will remain valid for the school year in which admission is being sought.

Placement on the waiting list of Scoil Mhuire Banríon na hÉireann is in the order of priority assigned to the students' applications after the school has applied the selection criteria in accordance with this admission policy.

Applicants whose applications are received after the closing date, outlined in the Annual Admission Notice, will be placed at the end of the waiting list in order of the date of receipt of the application.

Offers of any subsequent places that become available for and during the school year in relation to which admission is being sought will be made to those students on the waiting list, in accordance with the order of priority in relation to which the students have been placed on the list.

14. Late Applications

All applications for admission received after the closing date as outlined in the annual admission notice will be considered and decided upon in accordance with our school's admissions policy, the Education Admissions to School Act 2018 and any regulations made under that Act.

Late applicants will be notified of the decision in respect of their application no later than three weeks after the date on which the school received the application. Late applicants will be offered a place if there is place available. In the event that there is no place available, the name of the applicant will be added to the waiting list as set out in Section 13.

15. Procedures for admission of students to other years and during the school year

The procedures of the school in relation to the admission of students who are not already admitted to the school to classes or years other than the school's intake group are as follows:

Applications for enrolment during the school year will be considered subject to school policy, available space and the provision of information concerning attendance and the child's educational progress.
Such applications will be dealt with on a case-by-case basis but will normally only be considered for admission on the first day of each new term unless the applicant is newly resident in the area.

The procedures of the school in relation to the admission of students who are not already admitted to the school, after the commencement of the school year in which admission is sought, are as follows:

In the event of there being more applications to the school year concerned than places available, a waiting list of students whose applications for admission to Scoil Mhuire Banríon na hÉireann were unsuccessful due to the school being oversubscribed will be compiled and will remain valid for the school year in which admission is being sought.

Placement on the waiting list of Scoil Mhuire Banríón na hÉireann is in the order of priority assigned to the students' applications after the school has applied the selection criteria in accordance with this admission policy.

Junior Infants, with the exception of students transferring from another school, may only be admitted to the school prior to 02 September in year of entry or the first school day following date of return to school in any given year whichever is the earlier.

16. Declaration in relation to the non-charging of fees

The board of Scoil Mhuire Banríon na hÉireann or any persons acting on its behalf will not charge fees for or seek payment or contributions (howsoever described) as a condition of-

(a) an application for admission of a student to the school, or
(b) the admission or continued enrolment of a student in the school.
(c)

17. Arrangements regarding students not attending religious instruction

Our school is of a Catholic ethos and, in keeping with that ethos, children of all or no other faith are welcome to apply to this school.

We respect the decision of parents to withdraw their child/children from taking part in the religious education curriculum, religious ceremonies, school Masses, etc.

The following are the school's arrangements for students, where the parent(s)/guardian(s) have requested that the student attend the school without attending religious instruction (etc.) in the school. These arrangements will not result in a reduction in the school day of such students:

A written request should be made to the Principal of the school. A meeting will then be arranged with the parent(s)/guardian(s) of the student, to discuss how the request may be accommodated by the school.

18. Reviews/appeals

Review of decisions by the board of Management

The parents/guardians of the student, may request the board to review a decision to refuse admission. Such requests must be made in accordance with Section 29C of the Education Act 1998.

The timeline within which such a review must be requested and the other requirements applicable to such reviews are set out in the procedures determined by the Minister under section 29B of the Education Act 1998 which are published on the website of the Department of Education and Skills.

The board will conduct such reviews in accordance with the requirements of the procedures determined under Section 29B and with section 29C of the Education Act 1998.

Note: Where an applicant has been refused admission due to the school being oversubscribed, the applicant **must request a review** of that decision by the board of management prior to making an appeal under section 29 of the Education Act 1998.

Where an applicant has been refused admission due to a reason other than the school being oversubscribed, the applicant **may request a review** of that decision by the board of management prior to making an appeal under section 29 of the Education Act 1998.

Right of appeal

Under Section 29 of the Education Act 1998, the parents/guardians of the student, may appeal a decision of this school to refuse admission.

An appeal may be made under Section 29 (1) (c) (i) of the Education Act 1998 where the refusal to admit was due to the school being oversubscribed.

An appeal may be made under Section 29 (1) (c) (ii) of the Education Act 1998 where the refusal to admit was due a reason other than the school being oversubscribed.

Where an applicant has been refused admission due to the school being oversubscribed, the applicant **must request a review** of that decision by the board of management **prior to making an appeal** under section 29 of the Education Act 1998. (see Review of decisions by the Board of Management)

Where an applicant has been refused admission due to a reason other than the school being oversubscribed, the applicant **may request a review** of that decision by the board of management prior to making an appeal under section 29 of the Education Act 1998. (see Review of decisions by the Board of Management)

Appeals under Section 29 of the Education Act 1998 will be considered and determined by an independent appeals committee appointed by the Minister for Education and Skills.

The timeline within which such an appeal must be made and the other requirements applicable to such appeals are set out in the procedures determined by the Minister under section 29B of the Education Act 1998 which are published on the website of the Department of Education and Skills.

The policy was ratified by the Board of Management of Scoil Mhuire Banríón na hÉireann on

Signed: 9th Oct 2024 by Jack Fitzgibbon Chairperson, Board of Management

The contents of this policy have been approved by St. Senan's Education Office, acting on behalf of the Patron.

Official Stamp

Appendix (1) Contact School for this please info@mqoi.ie

Enrolment Application Form

Scoil Mhuire Banríon na hÉireann 2025/26 Enrolment Year

Pupil's First Name: _____Surname: _____

Date of Birth: _____ Gender: _____

Address (at which the applicant resides):

_____

_____

Name and class of Sibling(s) currently enrolled:

_____

Parish in which the applicant resides:

_____

_____

Name of Sibling(s) previously enrolled and years:

_____

_____

Name of parent/grandparents who previously attended school and years:

_____

_____

Parent(s)/Guardian(s) Details:

Name: _____ [ ] Parent [ ] Custodian [ ] Legal Guardian

Address:

_____

_____

Home Tel. _____ Mobile _____ Email.

_____

Name: _____ [ ] Parent [ ] Custodian [ ] Legal Guardian
Address:
_____

_____
_____

Home Tel. _____ Mobile _____ Email.
_____

Signature 1: _____ Signature 2:
_____

Date: _____ Date: _____

Completed enrolment applications must be returned to ***Scoil Mhuire Banríon na hÉireann, Caherdavin, Limerick*** no later than 3PM on 14th February 2024.

Appendix (2)

Enrolment Registration Form

This form should be used to obtain

- SEN information
- Emergency contact details
- Medical details
- Birth/Baptismal Certificates
- Guardianship/custody/access arrangements (please refer to the guardianship information sheet that can be found in the resources section of www.stsenansed.ie).
- Other information sought by the school

Appendix 3

Terms of Enrolment for Our Special Class for pupils with ASD

Aim of Scoil Mhuire Banríon na hÉireann Special Class for pupils with ASD

The aim of the special class is to provide a caring learning environment which facilitates the nurturing of each pupil's full educational potential. The achievement of this aim informs all of the planning processes and activities which occur in our school. The principal, teachers, support staff and parents are partners in their children's education with co-operation and communication between home and school being vital ingredients in the educational process.

Mission Statement

Established in 2021 with the approval of the Minister for Education and Skills, Scoil Mhuire Banríon na hÉireann will provide a Special Class for children:

- Who have a recognised ASD diagnosis.
- Who have been recommended for placement in an ASD class in a mainstream Primary School.
- Who have the potential to integrate into a mainstream, age appropriate class
- The maximum class size is 6 pupils

The maximum class size in each special class is six pupils, The Board of Management reserves the right to enrol less that this if it is deemed in the best interests of the class, the children and the school.

The special class offers a specialised educational service to children who have been fully diagnosed with an Autistic Spectrum Disorder (ASD). The special class strives to create a supportive and caring environment for each pupil. Students enrolled in the special class should be included in mainstream classes to the greatest extent possible, in line with their abilities. This class also serves to prepare children with ASD to re-integrate into the mainstream school setting. Therefore enrolment to this class will only be available to children with ASD who, with the supports available in Mary Queen of Ireland, will have the capacity at least , to partically integrate into a mainstream class. We wish to provide a broad curriculum which focuses on the abilities and strengths of each child while supporting her areas of need. We will strive to enhance the communicative and social skills of the children in the ASD class.

Enrolment Procedure

- Registration process begins with a referral from the Special Educational Needs Organiser (SENO), an enquiry to the school, this can be a telephone call or a visit from the parents.
- Requests for Enrolment Application Forms for the ASD Class and queries regarding supporting documentation should be made to: The Principal, Scoil Mhuire Banríon na hÉireann, Caherdavin, Limerick. Telephone: (061) 454149 or email info@mqoi.ie
- A School Enrolment Application form for the class for Children with ASD is then completed.

The Enrolment Application must be accompanied by all of the following supporting documentation supplied by parents:

1. All applicants are required to have a diagnosis (by a multidisciplinary team) of Autism/ Autistic Spectrum Disorder using DSM IV or ICD 10 by the psychologist or multidisciplinary team.
2. Original Birth Certificate

3. A written psychological assessment /report or a written Report from a multi-disciplinary Team must be provided. A multi-disciplinary team may consist of a Clinical Psychologist, Occupational Therapist, Speech & Language Therapist, Social Worker and a Physiotherapist. (Please note all reports on a child should be provided to the school for assessment by the Principal and Special Education Team)
4. There must be a recommendation by the relevant professionals in the report that a special class placement in a mainstream school is both necessary and suitable for the child. In this regard it should be noted that the academic ability of the child will be taken into account when considering an application and will be subject to continuous assessment and review.
5. An Application form for the ASD class provided by the school must be completed and signed and returned by the parents/guardians on behalf of the child.
6. The form must be accompanied by an original birth certificate.
7. This form must be accompanied by the most recent dated psychological assessment (within 2 years at date of application)for assessment by the Admissions Team.

A copy of the Code of Behaviour will be provided to all applicant's parents. All offers of enrolment are made subject to acceptance of the School's Code of Behaviour.

- The closing date for applications will be included on the Admissions Notice as outlined in our school's Admissions Policy.
- Completed applications will be responded to within 21 working days of the closing date for receipt of applications.
- The list of applicants will be reviewed by the Principal, the Special Education Team (Special Class Teacher and Special Education Teachers)
- All applications received by the closing date will be considered.
- The school may seek the advice of the school's allocated NEPS psychologist to aid enrolment decision making.
- The Principal will make the final decision.

Note: The receipt of the enrolment application forms, psychological report and written recommendation is not a guarantee of enrolment. It is simply the recording of an application for admission to our school.

Factors taken in to consideration during the enrolment process are:

1. Diagnosis – Child must be diagnosed as being on the Autistic Spectrum and have a recommendation for placement in a special class attached to a mainstream school.

2. Integration - Child must be capable of integrating into mainstream, even at a minimal level, at an appropriate age level.

3. Appropriateness – Child must be capable of accessing the Primary School Curriculum.

The School may request further information or a meeting with the parent and the child in the school setting, if deemed to be necessary. The school acknowledges that all children with ASD present with differing profiles. For this reason, all applications will be considered on a case by case basis.

Before allocating places the Principal will:

- Review all applications and all documentation relevant to a child applying for a place in the class for pupils with ASD.

- Come to a decision on the suitability of the class for pupils with ASD to meet the needs of the child.

- Verify that there is a recommendation from a recognised Psychologist for placement in a special class in a mainstream school.
- Come to a decision as to the suitability of the child for potential meaningful integration in an age appropriate mainstream class
- Verify that the child is 4 years old on or before August 31st on the year of enrolment

Transfers

Pupils may transfer to the ASD class during the school year subject to availability of places. Pupils transferring must enter the same class level that they are leaving, and have the necessary diagnosis and recommendations as outlined above. The school may request other relevant documentation if a pupil is transferring from another school. All documents need to be received in order for the application to be deemed fully completed.

Discharge Policy

It is school policy to facilitate the discharge of pupils once they have completed 6th Class and/or reached the age of thirteen after September 30th in any year. This means a June discharge in the following year. The onus will be on the parents to negotiate the placement with a suitable post-primary School. Scoil Mhuire Banríon na hÉireann Primary will facilitate all transfer of records/reports as well as assist with any information required with regard to students. Discharge from the ASD Class may also happen if a pupil is fully integrated into the mainstream stream class.

The first year will be used to;

- assess the child's educational needs
- develop a School Support Plan and or an Individual Educational Plan (I.E.P) to address identified needs
- assess whether the child's placement is appropriate

Taking into account the Department regulations and programmes, the rights of the patron as set out in the Education Act, and the funding available, the school supports the principles of;

- inclusiveness, as and when appropriate, particularly with reference to the enrolment of children with a disability or other special education need
- equality of access and participation in the school
- parental choice in relation to enrolment
- respect for the diversity of values, beliefs
- traditions, languages and ways of life in society

The Board of Management will not refuse a child on the basis of ethnicity, disability, traveller status, refugee status, political beliefs or family or social circumstances, provided they fulfil the enrolment criteria.

Fulfilling the enrolment criteria does not necessarily ensure enrolment if;

- necessary resources pertaining to enrolment are not available
- sufficient classroom space is not available

- the Admissions Team decide that the school is unable to adequately meet the needs of the child

Taking all of the above into account, and based on the advice of the Admissions Team of the Special Class for pupils with ASD, the Board of Management reserves the right of admission.

Once a child has been enrolled in the class the following will be required.

Any reports relating to the applicant e.g Speech and Language, Occupational Therapist, CAMHS .

Once enrolled a full disclosure of all pre –existing medical needs of the applicant including all relevant reports in this context needs to be provided